



**Hampden & Co.**  
BANKERS

## Pillar 3 Disclosures

Year Ended 31<sup>st</sup> December 2017

## Contents

<b>1</b>	<b>Overview</b> .....	<b>3</b>
1.1	Introduction .....	3
1.2	Scope of disclosure .....	3
1.3	Basis and frequency of disclosure.....	4
<b>2</b>	<b>Governance and Risk Management</b> .....	<b>4</b>
<b>2.1</b>	<b>Introduction</b> .....	<b>4</b>
<b>2.2</b>	<b>Key Governance Committees</b> .....	<b>6</b>
2.2.1	The Board.....	6
2.2.2	Board Risk Committee (“BRC”) .....	6
2.2.3	Audit Committee .....	6
2.2.4	Remuneration Committee .....	6
2.2.5	Nominations Committee .....	6
2.2.6	Executive Management Committee .....	7
2.2.7	Assets & Liabilities Committee (“ALCO”).....	7
2.2.8	Risk Management Committee (“RMC”).....	7
2.2.9	Credit Committee .....	7
<b>2.3</b>	<b>Principal Risks</b> .....	<b>7</b>
2.3.1	Conduct Risk.....	8
2.3.2	Regulatory Risk.....	8
2.3.3	Operational Risk.....	8
2.3.4	Financial Reporting Risk .....	9
2.3.5	Business Risk .....	9
2.3.6	Credit Risk .....	9
2.3.7	Market Risk .....	12
2.3.8	Interest Rate Risk .....	12
2.3.9	Liquidity Risk .....	12
2.3.10	Capital Risk.....	12
<b>3</b>	<b>Capital Resources and Requirements</b> .....	<b>13</b>
3.1	Composition of regulatory capital and key ratios for the Bank as at 31st December 2017..	13
3.2	Pillar 1 Capital Resource Requirement.....	14
<b>4</b>	<b>Remuneration</b> .....	<b>15</b>

# 1 Overview

## 1.1 Introduction

Hampden & Co plc (“the Bank”) is a company that was incorporated with the strategic goal of launching and operating a new private bank in the United Kingdom. After commencing operations on the 4 June 2015 the year ended 31 December 2017 represented the second full year of trading.

The delivery of the Bank’s strategy is through the adoption of a traditional, conservative private banking business model based on a high quality service. The Bank provides a discreet, personal service delivered with care and courtesy by dedicated and experienced private bankers. When combined with a thorough knowledge of the client and related family members, tailored services and continuity of personnel, the Directors believe this is highly appealing to its high net worth target market.

Building a highly respected and reputable bank is fundamental to the achievement of the Bank’s long term objectives. Growth in client numbers is planned to occur in a controlled, organic manner by steadily building trusted, long term client relationships.

The Bank’s operating model is characterised by its approach to the provision of exceptional personal service to high net worth clients with care and courtesy by dedicated and experienced Private Bankers supplemented by digital channels. Banking services are traditional and straightforward, centred on current account services, savings, mortgages and loans. The Bank offers debit card services but does not operate a credit card.

The Directors of Hampden & Co (‘the Board’) have determined that the core strategy is to continue to grow the Bank’s deposit base and lending book in a prudent manner with a focus on client interest and fair client outcomes aligned with high quality service. In order to support future growth plans the Bank continues to invest in operational capability including additional Private Bankers and the introduction of mobile banking technology.

## 1.2 Scope of disclosure

The disclosures contained within this document are for the single legal entity Hampden & Co plc (Company registration number SC386922). The Bank is authorised by the Prudential Regulation Authority (“PRA”) and regulated by the Financial Conduct Authority (“FCA”) and PRA (Financial Services Register number 606934). The Capital Requirements Directive (“CRD IV”) came into force on 1st January 2014 (implemented under the Basel III framework of the Basel Committee on Banking Supervision) and is enforced in the UK by the PRA. The aim of the legislation is to improve the financial stability through strengthening the regulation, supervision and risk management of the banking sector in order to provide security for depositors.

The Basel III framework consists of three ‘pillars’:

- Pillar 1 sets out the minimum capital requirements for credit, operational and market risk;
- Pillar 2 sets out requirements for banks to assess risks that are specific to them and, if appropriate, to hold additional capital over and above that required for Pillar 1. This is achieved through the Internal Capital Adequacy Assessment Process (“ICAAP”);
- Pillar 3 refers to market discipline and expanded disclosures that would enable investors and market participants to understand a firm’s capital resources, key risk exposures and risk management processes.

This document sets out the Pillar 3 disclosures and has been prepared in accordance with Part Eight of the Capital Requirements Regulation (575/2013) (“CRR”).

### **1.3 Basis and frequency of disclosure**

This Pillar 3 report is based upon the Bank’s Annual Report and Financial Statements (“Financial Statements”) for the year ended 31<sup>st</sup> December 2017.

Pillar 3 disclosures will be issued on an annual basis and will be published on the Bank’s website ([www.hampdenandco.com](http://www.hampdenandco.com)) as soon as practical after the publication of the Bank’s Financial Statements. The Financial Statements include a range of risk factors and provide details on the specific risks to which the Bank is exposed. These Pillar 3 disclosures provide additional information over and above that contained in the Financial Statements.

These Pillar 3 disclosures were reviewed and approved by the Board on the 8<sup>th</sup> June 2018. These disclosures are not subject to external audit except where the information contained also appears in the Bank’s Financial Statements.

## **2 Governance and Risk Management**

### **2.1 Introduction**

Ultimate responsibility for governance and risk management rests with the Board.

The Board is responsible for setting the risk appetite of the Bank. This is reviewed at least annually and adjusted in the light of strategic, commercial and economic aims and statutory/regulatory requirements. This is complemented by the Bank’s culture of putting clients at the forefront of the business and seeking to develop and maintain long term relationships with the clients.

CRD IV requires a concise risk statement approved by the management body describing the institution’s overall risk profile associated with the business strategy. Overall, the Board adopts a cautious approach to risk taking in line with the traditional nature of private banking, so that in terms of financial soundness and reputation, the Bank is developed to be compliant and sustainable throughout economic cycles and other severe stresses with limited profit/loss volatility. This means, amongst other things, that the Bank is UK focused, does not undertake proprietary trading and manages capital and liquidity in a controlled manner. The Bank has a Tier 1 ratio of 64% (2016: 86%) and liquidity coverage ratio of 533% (2016: 740%) as at 31 December 2017. Other key ratios are disclosed in the Bank’s Financial Statements within the Strategic Report: Key Performance Indicators (page 8).

The Board has developed a robust risk management framework and balances opportunities, risks and rewards by setting the appropriate level of risk appetite through tolerances and limits to deliver strategic objectives and meet stakeholders’ expectations. Building a highly respected reputation is fundamental to the achievement of the Board’s objectives. As such there is vigilant monitoring of, and response to, any events which could potentially damage the Bank’s reputation. The Board considers that its system of governance and risk management arrangements, including governance committees, risk management systems and controls, are appropriate and consistent with regard to the Bank’s profile and strategy.

A key element of the Bank's risk management framework is the business culture. An important objective of the Board is to have:

- Board and Committee members that openly champion fair outcomes for clients, voice the views of the business areas they represent and challenge each other in an open and constructive manner thus demonstrating an appropriate tone from the top to others within the organisation;
- a Board that promotes a robust governance, risk and compliance culture, ensuring appropriate segregation of duties and avoiding conflicts of interest;
- staff that treat clients fairly;
- staff that act within the limits of their delegated authorities and accountabilities with integrity and honesty;
- staff that understand and manage the risks they take on behalf of the Bank;
- a performance appraisal process that takes achievement of risk management objectives into account for all staff;
- a remuneration and reward policy that is aligned with the risk culture and long term goals of the Bank;
- staff who are actively encouraged to identify and report threats and opportunities and take proactive steps to address weaknesses when they are discovered;
- a whistleblowing process in place should staff require to escalate an issue outside of the normal management reporting lines;
- adequate induction and continuing professional development training for all members of staff.

The Bank operates a "three lines of defence" model as a core component of risk management and compliance, which provides clear delineation of responsibilities between risk control by the business areas (first line), monitoring and challenge by the risk and compliance functions (second line) and independent assurance by internal audit (third line).

Risk and Control Assessments ("RACA") are used across the Bank to support the identification, assessment and control of key risks. The RACA is maintained in conjunction with the Bank's Risk function who provides challenge and oversight of the process. An events reporting process is in place to inform management of issues and to ensure appropriate and prompt remedial action and client remediation is taken where necessary.

An enterprise wide risk report is considered by the Board at each meeting.

## **2.2 Key Governance Committees**

### **2.2.1 The Board**

The Board is the main decision making forum on strategic issues and for setting key policies. It ensures the Bank manages risk effectively through approving and monitoring the Board's policy principles and risk appetite, considering stress scenarios and agreed mitigants, and identifying longer term strategic threats to the Bank's business operations. The Board approves the Bank's Internal Capital Adequacy Assessment Process ("ICAAP"), Internal Liquidity Adequacy Assessment Process ("ILAAP"), Recovery Plan & Resolution Pack ("RRP") and policy principles. Members of the Board are deemed to have adequate collective knowledge, skills and experience to be able to understand the Bank's activities, including its main risks. The number of directorships held by members of the Board is not deemed to be excessive given the nature, scale and complexity of the Bank's activities. The Board met 11 times in the year to 31 December 2017.

### **2.2.2 Board Risk Committee ("BRC")**

A Board sub-committee chaired by an independent non-executive director that supports the Board's risk governance through assigned responsibilities which include recommending to the Board the business risk appetite and relevant monitoring measures, and approval and oversight of key policies adopted by the business. The committee provides oversight of the assessment and appropriate control of the key risks by management in line with the Board's risk appetite. It met 5 times in the year to 31 December 2017.

### **2.2.3 Audit Committee**

A Board sub-committee chaired by an independent non-executive director that recommends to the Board the internal and external audit approach, recommends the Financial Statements of the business to the Board and approves and oversees the internal and external audit plans. The committee receives internal and external audit reports and oversees the relevant management responses. It met 4 times in the year to 31 December 2017.

### **2.2.4 Remuneration Committee**

A Board sub-committee chaired by an independent non-executive director providing independent oversight and recommendations on remuneration policies, including independent reviews and assessments of any incentive schemes. It met 5 times in the year to 31 December 2017.

### **2.2.5 Nominations Committee**

A Board sub-committee chaired by the Chairman, who was appointed on the 27 February 2018. Prior to the appointment of the Chairman the committee was led by an independent non-executive director. The function of the committee is to periodically review the composition and succession of the Board and its committees to ensure the Board has a sufficient balance of knowledge, skills, diversity and experience. Fundamental to the composition of the Board is equality of opportunity regardless of age, disability, ethnicity, gender, religion or belief or sexual orientation. Whilst the Board has not set a specific diversity target, it is satisfied with the current level of diversity. It met once in the year to 31 December 2017.

### **2.2.6 Executive Management Committee**

Managing the day-to-day activities of the Bank, the executive directors and senior management team constitute the leadership group, known as the Executive Management Committee (“EMC”). Under the chairmanship of the Chief Executive Officer (“CEO”), the EMC meets to discuss the implementation of strategy, operational plans and budgets; the monitoring of business risks, operating and financial performance; and the prioritisation and allocation of resources.

### **2.2.7 Assets & Liabilities Committee (“ALCO”)**

A management committee chaired by the CEO which has the responsibility for managing balance sheet risk within the limits set by the Board together with establishing and reviewing the measurement, pricing and performance of the Bank’s assets and liabilities. ALCO proposes market, capital and liquidity risk policies for approval.

### **2.2.8 Risk Management Committee (“RMC”)**

A management committee chaired by the CEO which has the responsibility for maintaining, monitoring and reporting the Key Risk Indicators (“KRIs”) for the business, as established by the Board Risk Committee, and for overseeing implementation of any action plans required to enhance the risk control environment. The committee proposes policies for approval other than those under the remit of ALCO and Credit Committee. It also monitors compliance with key policies and assesses the impact of changes to the legal and regulatory environment.

### **2.2.9 Credit Committee**

A management committee chaired by the CEO which has the responsibility for monitoring credit performance, agreeing and monitoring individual Private Banker credit authorities, proposing credit risk policies and sanctioning credit facilities within Board approved limits.

## **2.3 Principal Risks**

To varying degrees the principal sources of risk faced by the Bank are:

- Operational Risk which the Bank has categorised into conduct, regulatory, operational, (including cyber), business and financial reporting risks;
- Credit Risk;
- Market Risk including Interest Rate Risk;
- Liquidity Risk;
- Capital Risk.

### **Operational Risk**

Operational risk is the risk that the Bank sustains losses through inadequate or failed internal processes, people, systems or external events.

The operational risks and policies (in their widest sense i.e. conduct, regulatory, operational, financial reporting and business) are monitored and controlled through the RMC. Key risk appetite metrics are monitored, at a minimum, on a monthly basis and reported to the RMC, BRC and Board. Operational processes are closely monitored for evidence of avoidable operational risk factors and when identified, processes are amended to minimise the potential impact. New or amended processes are

screened to ensure that operational risk has been considered and its impact managed in line with the Board's risk appetite.

### **2.3.1 Conduct Risk**

Conduct risk refers broadly to practices that give rise to unfair outcomes for clients through poor design and delivery of client services, internal cultures or behaviours. The Bank manages this risk by putting clients' interests at the heart of the business and seeking to develop and maintain long term relationships with its clients, by being focused on providing products and services relevant to their needs. The Bank relies heavily on its reputation to grow its business and sees the adherence to good conduct principles and delivery of fair outcomes as of paramount importance. High levels of client advocacy contribute to the Bank's success and help promote shareholder confidence. All staff are required to adhere to an internal Code of Conduct and regulatory conduct rules, which require attainment of the highest levels of integrity and ethical behaviour towards the business, colleagues, clients, suppliers and regulators.

### **2.3.2 Regulatory Risk**

The principal sources of regulatory risk are failure to prevent breaches of regulatory or legal requirements including financial crime. It is policy to adhere to the letter and spirit of all relevant laws, regulations and codes of practice and adopt an open and transparent relationship with Regulators. The Bank recognises that successful implementation of regulatory change is a significant challenge given the volume and complexity of EU and UK requirements.

### **2.3.3 Operational Risk**

The principal sources of operational risk for the Bank stem from client account management, IT systems, information security and outsourcing. These risk sources include "cyber" risks, principally in relation to information security and financial crime. Availability, resilience and security of IT systems are core objectives which are fundamental to meeting clients' needs and maintaining their confidence in the Bank's services. As the pace of technological development increases, so does the rate at which new cyberattack threats emerge and so there is considerable focus by the Board and BRC on maintaining an effective cyber control framework.

The Bank has a number of supplier outsourcing arrangements which are managed by ensuring appropriate oversight and governance, supplier assessment and monitoring and control procedures are in place. Robust contractual arrangements are agreed with each outsourced supplier, including detailed service level agreements at an appropriately granular level.

The Bank has a dependency on a number of key individuals and small teams. In addition to developing a succession plan, the Board recognises the importance of a positive and rewarding working environment to mitigate this risk.

As the Bank grows and enhances its client services and digital capabilities, it will have due regard to the evolving risks and develop its people, systems, processes and controls accordingly.

Business continuity plans, which include actions required in response to a cyber incident are in place and are regularly updated and tested. The Bank uses external disaster recovery sites as back up locations for the IT systems and operational activity.



#### **2.3.4 Financial Reporting Risk**

This is the risk of failing to monitor and accurately report financial positions to the Board, Regulators and key stakeholders through management and annual accounts. This includes failing to manage the risks of changes in taxation legislation and rates or to disclose accurate and timely information in the accounts and to HMRC. Systems and controls are designed to ensure that accounting and tax policies will meet the letter and spirit of legislation and prevent high value unresolved differences in ledger accounts.

#### **2.3.5 Business Risk**

Business risk is the risk to the Bank arising from failure to deliver its strategy and planned financial performance and to manage the risks as well as opportunities arising from any potential changes to strategy or the wider external business environment. Such risks would impair the ability to deliver the business plan in line with expectations.

Other threats and opportunities to the business arise from the economic, political and regulatory arena and these are subject to ongoing monitoring and review.

Management of this risk is designed to keep the Bank safe and protect against earnings, growth and strategic shocks and demonstrate consideration of risks and rewards in short and longer term decision making.

#### **2.3.6 Credit Risk**

Credit risk arises from lending to clients, a mix of private individuals, trusts, SME business lending and treasury counterparties. Credit policies, principles and risk appetite metrics are designed to protect the business throughout economic cycles by ensuring the credit portfolio is of high quality, with a low overall percentage of unsecured lending and relatively low monetary limits for individual unsecured lending cases. Lending propositions are subject to thorough credit assessment, including affordability and stress testing at increased rates at a percentage over the prevailing rate at loan origination. The Board attaches significant importance to ensure that, in addition to adhering to all regulatory requirements and imbuing an aspirational culture amongst its staff, the highest levels of integrity are employed in all its dealings with clients. In particular, the Bank has established a separate Responsible Lending Policy to which all staff involved in lending and the decision making process must adhere. In order to mitigate risk in the lending book the Bank has in place formal procedures to set authority limits and assess borrowing applications. Credit approval follows a hierarchical approach where the key differentiator between each approval category is the maximum credit exposure each group can authorise. The Credit Risk team and Credit Committee provide a challenge and review process by undertaking sample reviews of all credit exposures agreed in the authorisation matrix. The Credit Committee is also responsible for the approval of large exposures in line with the Board approved credit risk policy and limits, which are subject to periodic review.

The Bank seeks to mitigate credit risk by setting and monitoring geographical, business sector and repayment type limits to avoid the emergence of concentration risk within the client base. Disclosure of credit risk by geographical location is included below and disclosure by exposure class is detailed in section 3.2.

Credit risk includes treasury counterparty risk, being the loss that might arise from wholesale counterparties of the Bank. The types of financial instruments used by Treasury which can give rise to counterparty risk are money market placements, liquidity funds and FX transactions. Treasury

counterparties are required to meet a minimum credit rating as defined in the Bank's Counterparty policy principles approved by the Board. The use of treasury counterparties and counterparty limits are approved and monitored by the ALCO. Individual treasury counterparty limits, excluding the Bank of England, are set at a maximum of 50% of the Bank's capital to ensure the Bank is not at serious risk of counterparty failure.

The Bank uses external credit assessments provided by S&P and/or Fitch for calculating the credit risk requirements under the standardised approach for Treasury exposures. The table below shows the breakdown of the counterparty exposures, risk weights, risk weighted assets ("RWAs"), rating and Credit Quality Step.

<b>31 December 2017</b>	<b>Exposure value £'000</b>	<b>Risk weight %</b>	<b>RWAs £'000</b>	<b>Rating</b>	<b>Credit Quality Step</b>
Cash and balances with central banks	83,256	0%	-	AAA	1
Loans and advances to banks	35,508	0%	-	AAA	1
Loans and advances to banks	245	20%	49	A-	2
Loans and advances to banks	21	20%	4	A	2
Loans and advances to banks	6,477	20%	1,295	BBB+	3
Loans and advances to banks	3,000	50%	1,500	A	2
Loans and advances to banks	5,800	50%	2,900	A-	3
Loans and advances to banks	7,500	50%	3,750	BBB+	3
	<b>141,807</b>		<b>9,498</b>		

<b>31 December 2016</b>	<b>Exposure value £'000</b>	<b>Risk weight %</b>	<b>RWAs £'000</b>	<b>Rating</b>	<b>Credit Quality Step</b>
Cash and balances with central banks	65,531	0%	-	AAA	1
Loans and advances to banks	36,423	0%	-	AAA	1
Loans and advances to banks	3,042	20%	608	A	2
Loans and advances to banks	12,935	20%	2,587	BBB+	3
Loans and advances to banks	267	20%	53	BBB	3
Loans and advances to banks	10,255	50%	5,127	A	2
	<b>128,453</b>		<b>8,375</b>		

A financial asset is treated as past due where a client has breached terms and conditions of a facility agreement. Where the terms and conditions remain in breach for more than 90 days the client is deemed to be in default. A provision is made for impairment of a financial asset where there is objective evidence that the asset is impaired. The nature of the Bank's lending reduces the risk of default in the portfolio. For the years to 31 December 2017 and 31 December 2016, no impairment provision was made.

The table below details an analysis of the Bank's credit risk exposures by geographical area:

<b>31 December 2017</b>	<b>United Kingdom</b>	<b>North America</b>	<b>Other</b>	<b>Total</b>
<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Cash and balance with central banks	83,278	-	-	83,278
Loans and advances to banks	22,825	35,793	-	58,618
Loan and advances to clients	113,046	-	5,322	118,368
Other assets	4,102	-	-	4,102
<b>Total</b>	<b>223,251</b>	<b>35,793</b>	<b>5,322</b>	<b>264,366</b>

<b>31 December 2016</b>	<b>United Kingdom</b>	<b>North America</b>	<b>Other</b>	<b>Total</b>
<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Cash and balance with central banks	65,539	-	-	65,539
Loans and advances to banks	26,290	36,698	-	62,988
Loan and advances to clients	70,805	-	1,335	72,140
Other assets	3,816	-	-	3,816
<b>Total</b>	<b>166,450</b>	<b>36,698</b>	<b>1,335</b>	<b>204,483</b>

The tables below show residual maturity breakdown by on balance sheet exposures:

<b>At 31 December 2017</b>	<b>Up to 1 month</b>	<b>1-3 months</b>	<b>3-12 months</b>	<b>1-5 years</b>	<b>Over 5 years</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Financial Assets</b>						
Cash and balances with central banks	83,278	-	-	-	-	83,278
Loans and advances to clients	8,394	2,291	5,433	47,171	30,909	94,198
Loans and advances to banks	42,292	-	16,327	-	-	58,619
<b>Total</b>	<b>133,964</b>	<b>2,291</b>	<b>21,760</b>	<b>47,171</b>	<b>30,909</b>	<b>236,095</b>

<b>At 31 December 2016</b>	<b>Up to 1 month</b>	<b>1-3 months</b>	<b>3-12 months</b>	<b>1-5 years</b>	<b>Over 5 years</b>	<b>Total</b>
	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>	<b>£000</b>
<b>Financial Assets</b>						
Cash and balances with central banks	65,539	-	-	-	-	65,539
Loans and advances to clients	5,917	53	4,412	25,453	12,173	48,008
Loans and advances to banks	45,675	7,000	10,313	-	-	62,988
<b>Total</b>	<b>117,131</b>	<b>7,053</b>	<b>14,725</b>	<b>25,453</b>	<b>12,173</b>	<b>176,535</b>

The Bank has adopted a policy of only dealing with creditworthy counterparties and obtaining sufficient collateral where appropriate to mitigate credit risk. For lending to clients, collateral is primarily in the form of residential or commercial property based in the UK.

From 1 January 2018, the Bank has implemented IFRS 9 Financial Instruments. Note 26 to the Bank's Annual Report and Accounts gives further details.

### **2.3.7 Market Risk**

Market risk is the risk that the value of the Bank's earnings and economic value will decrease due to changes in financial market prices. The Bank is cognisant of the risks associated with the prolonged ultra-low interest rate environment in which it operates. The Bank is exposed to two main types of market risk - interest rate and foreign currency risks - both are managed to reduce the impact of market movements.

The Treasury function manages the risk of failing to control the effects of material movements in foreign exchange markets through adherence to agreed limits and risk appetite metrics, overviewed by members of ALCO, and reported to RMC, BRC and Board. Although a significant proportion of client deposit accounts are denominated in US Dollars, currently, and for the foreseeable future, the balances are naturally hedged by US Dollar assets.

The Bank does not have a trading book and does not undertake proprietary trading activities.

### **2.3.8 Interest Rate Risk**

Interest rate risk is the risk that arises from the volatility in interest rates. Where possible the Bank seeks to match the interest rate structure of assets with liabilities, or deposits, creating a natural hedge. Where this is not possible the Bank may enter into swap agreements to hedge the exposure. The Bank's exposure to interest rate changes and sensitivity is closely managed within set limits by the Treasury function and regularly reported to and reviewed by ALCO.

### **2.3.9 Liquidity Risk**

Liquidity risk is the risk that the Bank is unable to meet its obligations as they fall due. Liquidity is the ongoing ability to accommodate liability maturities and withdrawals, fund asset growth, and otherwise meet contractual obligations through unconstrained access to funding at reasonable market rates. Liquidity risk is inherent within the Bank's operating model as profit generation relies on short term contractual maturity of deposits versus long term lending to generate revenues. The Board accepts a limited level of risk to achieve the Bank's strategic goals and sets its risk appetite and liquidity requirement measures accordingly. The Bank seeks to minimise the risk on a forward looking basis via the Treasury function which is responsible for managing liquidity risk within the Bank's risk appetite under the supervision of ALCO.

The Bank performs an Internal Liquidity Adequacy Assessment Process ("ILAAP"). This document describes the governance and authority arrangements in the Bank, and articulates the risk tolerance. When assessing this risk, the Bank considers the amount of assets held as eligible buffer assets being highly liquid, marketable forms that are available should unexpected cash flows lead to a liquidity requirement.

### **2.3.10 Capital Risk**

The Bank's primary objective is to ensure that it has capital that is permanent and meets the requirements of the regulator. Dependency on investor capital is recognised during the initial years

before the Bank starts to generate its own capital. The Board recognizes that capital must be maintained at a level which is adequate, both as to amount and quality, to ensure there is no significant risk that its liabilities cannot be met as they fall due or its strategy met. There is a low appetite for taking actions which may compromise either the quantum or quality of its capital to the extent that the Bank may fail to meet the strict regulation in place for capital adequacy of firms. The Bank monitors and assesses capital adequacy regularly to ensure its capital exceeds requirements with regular reporting to ALCO, RMC, BRC and Board. This is in line with the Bank's Capital Management policy for maintaining a strong capital base that is above the capital requirement level set for it by the regulator, the Prudential Regulation Authority ("PRA").

### 3 Capital Resources and Requirements

The Bank is required to hold capital resources in sufficient quantity and quality in accordance with CRD IV which sets out the characteristics and conditions for capital resources. The Board is required to manage the present and future activities within these parameters.

At the 31st December 2017 the Bank's capital position was in excess of the minimum requirement set by the PRA.

#### 3.1 Composition of regulatory capital and key ratios for the Bank as at 31st December 2017

	Dec-17 £'000	Dec-16 £'000	Movement £'000
<b>Common Equity Tier 1</b>			
Paid up ordinary share capital	59,369	49,282	10,087
Share premium	14,812	9,939	4,873
Retained earnings & other reserves	(30,458)	(24,325)	(6,133)
Less: Deductions for intangible assets	(3,241)	(2,948)	(293)
<b>Total Regulatory Capital</b>	<b>40,482</b>	<b>31,948</b>	<b>8,534</b>
<b>Capital Ratio</b>	64%	86%	
<b>Leverage Ratio</b>	16%	17%	

The table below reconciles the shareholder's funds within the audited Financial Statements to the total regulatory capital as shown above.

	Dec-17 £'000	Dec-16 £'000
<b>Total shareholder's funds per the balance sheet</b>	43,723	34,896
Less: Intangible assets	(3,241)	(2,948)
<b>Total Regulatory Capital</b>	<b>40,482</b>	<b>31,948</b>

### 3.2 Pillar 1 Capital Resource Requirement

	Dec-17 £'000	Dec-16 £'000
<b>Total Capital Resource Requirements</b>		
Market Risk (Note 1)	-	-
Credit Risk (Note 2)	4,811	2,577
Operational Risk (Note 3)	269	389
<b>Pillar 1 capital requirement</b>	<b>5,080</b>	<b>2,966</b>
<b>Excess of Total Capital over Pillar 1 capital requirement</b>	<b>35,402</b>	<b>28,962</b>

Notes:

1. As noted in Section 2.3.7 the Bank does not undertake propriety trading activities and has no material exposure to Market Risk. The amount of capital required to cover possible losses on foreign exchange positions due to movements in foreign exchange rates is defined by the Foreign Exchange Position Risk Requirement.
2. The Standardised Approach is used to calculate the credit risk requirements.
3. For Operational Risk requirements, the Bank uses the Basic Indicator Approach providing for 15% of the average net income.

The following table shows the Bank's capital requirements by asset class (credit risk requirements represent gross exposures after credit risk mitigations):

<b>Pillar 1 Credit risk requirements by exposure class</b>	<b>2017 £'000</b>	<b>2016 £'000</b>
Institutions	760	670
Retail	60	76
Secured by mortgages on immovable property	3,899	1,748
Other items	92	83
	<b>4,811</b>	<b>2,577</b>

In addition to the above Pillar 1 minimum capital resource requirements the Bank is required to assess risks that are specific to its activities and, if appropriate, to hold additional capital over and above that required for Pillar 1. The assessment of the additional capital requirement, referred to as Pillar 2 capital, is achieved through the ICAAP. The objectives of the ICAAP are to:

- Identify and embed a robust understanding throughout the Board and senior management of the risks faced by the business and the subsequent capital requirements;
- Detail the risk management processes which control and mitigate these risks;
- Outline the regulatory capital planning process followed;
- Provide an internal assessment on the adequacy of current and future capital held;
- Detail key stress tests run by management;
- Allow business policies to address risks identified.

The ICAAP, and internal processes and systems supporting it, is proportionate to the nature, scale and complexity of the Bank. The ICAAP is the responsibility of the Board and it is used as an integral part of the Bank's capital management process and decision making.

The Bank's leverage ratio is monitored monthly by ALCO and the Board and is included in the capital forecasts and stress tests which are part of the ICAAP. The Bank's leverage ratio of 16% (2016: 17%) was in excess of the minimum requirements. The leverage ratio has fallen since the prior year end, because on and off balance sheet exposures have increased in the past 12 months as the Bank continues to grow.

Pillar 2A capital requirements are supplementary to Pillar 1 and under Pillar 2A additional minimum requirements are currently set by the PRA through issuance of bank specific Individual Capital Guidance ("ICG"). This is the minimum amount of capital that is required to cover risks that are not fully covered by Pillar 1. In order to meet the ICG requirements set by the PRA, the Bank is required to hold 3.77% of RWAs over and above Pillar 1 requirements, resulting in a minimum ICG requirement of 11.77% of RWAs.

The Bank is also required to maintain a number of regulatory capital buffers (together called the Combined buffer) which are required to be met with CET1 capital.

#### Capital conservation buffer

The capital conservation buffer ("CCB") is a standard buffer of 2.5% of RWAs by 2019 which is designed to ensure sufficient capital buffers are built up to provide for losses in times of stress. At December 2017 the CCB was 1.25% and will increase to 1.875% in 2018.

#### Countercyclical capital buffer

The countercyclical capital buffer ("CCyB") requires financial institutions to hold additional capital to reduce the build-up of systemic risk in a credit boom by providing additional loss absorbing capacity and acting as an incentive to limit future credit growth.

Each institution's specific CCyB rate is a weighted average of the countercyclical capital buffers that apply to jurisdiction where the relevant credit exposures are located. The Financial Policy Committee (FPC) is responsible for setting the UK CCyB rate and as of 31 December 2017 the UK CCyB was set to 0%. The CCyB rate will increase to 0.5% of Banks' UK exposures with effect from June 2018 and the FPC confirmed in November 2017 that it will increase the UK CCyB rate from 0.5% to 1% with effect from November 2018. As at 31 December 2017, where the Bank has exposures in countries with a CCyB requirement, the rates are set at 0%, therefore CCyB was zero.

## **4 Remuneration**

In compliance with financial services regulatory requirements, the Bank is required to make disclosures regarding the remuneration of senior management and risk takers whose professional activities may have a material impact on the Bank's risk profile. The principles and practice underlying the remuneration of Code Staff applies throughout the Bank however for the disclosure purposes individuals defined as Code Staff by the PRA and FCA include all Directors, Senior Managers who have FCA or PRA Senior Manager Function responsibilities or are Material Risk Takers who have the potential to impact materially on the Bank's risk profile.

### Aggregate Remuneration paid in the year ending 31 December 2017:

Remuneration amount		Board	Senior Managers
Fixed Remuneration	Number of directors / employees	10	4
	<b>Total fixed remuneration</b>	<b>1,003,092</b>	<b>413,540</b>
	<i>Of which: cash based</i>	997,392	396,175
	<i>Of which: shares or other share-linked instruments</i>	-	-
	<i>Of which: other forms</i>	5,700	17,365
Variable remuneration	Number of directors / employees	10	4
	<b>Total variable remuneration</b>	<b>261,968</b>	<b>92,748</b>
	<i>Of which: cash based</i>	88,461	39,449
	<i>Of which: shares options</i>	173,507	53,299
	<i>Of which: other forms</i>	-	-

### Decision making process used to determine the remuneration policy

The Bank's Remuneration Committee is a sub-committee of the Board and reports to the Board on a regular basis. The Remuneration Committee convenes at a minimum of once per year and for the year to 31 December 2017 the Committee met 5 times and was chaired by the Senior Independent Non-Executive Director.

The responsibilities, procedures and duties of the Remuneration Committee, its membership and its procedures are set out in its Terms of Reference and professional advice is sought, as required, from Remuneration Consultants, AON Hewitt who were commissioned by the Committee. The Remuneration Committee, which is composed entirely of non-executive directors, reports to and is accountable to the Board. The Committee has responsibility for the approval and oversight of the Bank's Remuneration Policy and the implementation of it in line with the risk culture and long term goals of the Bank. The Remuneration Policy was reviewed in 2017 by the Committee and in turn by the Board and no substantive changes were made to the policy.

The Bank's Remuneration Policy is aligned to the Bank's objectives of good corporate governance, culture of low risk and future sustainability and reflects the long-term strategy adopted by the Bank with regard to share plans, fixed pay and variable pay awards

Fixed pay is based on the Remuneration Committee's assessment of the worth and contribution that each individual is making to the business and advice on external market comparisons is sought from the Bank's remuneration consultant where appropriate. The Remuneration Committee considers the performance and remuneration package of Code Staff once a year and adjustments to remuneration are based on an assessment of each individual's contribution to the business.

The Bank's remuneration policy does not extend to the provision of other benefits, save for those required by law or where it is more efficient for the Bank to provide such benefits, however fixed pay is supplemented with between 4% and 5% employer pension contribution (depending on individual personal contributions) and discretionary awards are made subject to individual, team and business-wide performance.



Performance is managed on an ongoing basis and formal appraisals take place twice a year. Performance management is aligned to the Bank's values and is evaluated against agreed financial and non-financial goals objectives, risk management responsibilities and appropriate conduct.

A variable pay pool is determined by the Remuneration Committee annually in consultation with the Board. Individual payments are distributed according to individual, team and business-wide performance and adjusting factors are applied to reflect the performance and conduct of each individual. All variable pay is subject to the principles of the Remuneration Code laid down by the PRA & FCA and deferral, malus and claw back will be implemented in compliance with the Remuneration Code where appropriate.

The Bank launched a share option scheme for the executive management team during the year. This scheme consisted of tranche 1 and tranche 2 share options. The options have a five year vesting period and, if the options remain unexercised after a period of twenty years from grant date, the options expire. All options are equity settled and both the tranche 1 and tranche 2 options have non-market performance conditions and the tranche 2 options also contains non-vesting conditions. No options were exercisable at the end of the period. Further information is contained within the Annual Report & Financial Statements ([www.hampdenandco.com](http://www.hampdenandco.com)).

There is no outstanding deferred remuneration and during the current and prior year no inducement offers or severance payments were made to members of staff whose professional activities have a material impact on the risk profile of the Bank.